

2019/2020 Lucky Duck 50/50 Payday Lottery Rules and Regulations

1. To participate in the Lottery, employees must complete the Employee Lottery Enrolment Form and deliver to Scarborough Health Network Foundation Office Centenary Site located on the Main Floor Atrium at 2867 Ellesmere Road, Scarborough, ON M1E 4B9, at the General campus located in the Medical Mall Suite 108, 3030 Lawrence Avenue East, inter-office mail to the Foundation General or Centenary site; attention Tasnuva Ahmed, e-mail tahmed@shn.ca, or fax 416-281-7443.
2. Scarborough Health Network Foundation will provide payroll and credit card deduction forms to employees who wish to enroll in the voluntary Employee Lottery.
3. Employees may choose to purchase any amount of tickets at a cost of \$5.00 each, which will be deducted from the employee's pay each payday (every 2 weeks), or charged to the Credit Card monthly. These payments and deductions are not eligible for charitable receipts.
4. Non- fixed part-time staff, casual staff, registered volunteers, and physicians will be able to participate in the Employee Lottery by purchasing their tickets directly from the offices of Scarborough Health Network Foundation by means of credit card enrolment. Automatic monthly payments will take place at the beginning of each month for each draw that takes place in the month. (Please see enrollment form for non-payroll staff)
5. Once the draws begin, please check your pay stub to confirm you are enrolled in the Employee Lottery draw or your monthly credit card statement.
6. The first draw will take place on April 18, 2019 and subsequent draws will be monthly on the Wednesday following the last pay day each month, until the final draw, on March 20, 2020.
7. The cut off dates to sign up for the draws are as follows:

Draw	Enrolment Cut Off	Draw Date
1	March 13, 2019	April 24, 2019
2	April 10, 2019	June 5, 2019
3	May 22, 2019	July 3, 2019
4	June 19, 2019	July 31, 2019
5	July 17, 2019	August 28, 2019
6	August 14, 2019	September 25,
7	September 11, 2019	October 23, 2019
8	October 9, 2019	December 4, 2019
9	November 20, 2019	January 8, 2020
10	December 18, 2019	January 29, 2020
11	January 15, 2020	February 26, 2020
12	February 12, 2020	March 25, 2020

8. Proceeds from each draw are distributed to Scarborough Health Network. All profits will support enhanced healthcare at Scarborough Health Network.
9. A draw will take place once a month on the Wednesday at 10AM after the last payday of the month, with the names of all eligible participants placed in the drum and mixed. A winner will be selected at random from the drum by a staff member of Scarborough Health Network Foundation.
10. The prize amount for each draw depends on the number of participants in each draw. The winnings will be divided half and half. 50% of the proceeds will be awarded to Scarborough Health Network Foundation and 50% of the winnings will be awarded to the winner of the draw.
11. The maximum amount of tickets for each draw will be 3,500 tickets for 2 paydays and 5,300 tickets for 3 paydays in the month.
12. The winnings will fluctuate during the year depending on how many staff sign up and are removed per draw.
13. A prize winner photo is a condition of being awarded the prize and the winner agrees that the photo can be used for publicity purposes.
14. All draws will take place at 10:00A.M. in front of the Scarborough Health Network Foundation office, Centenary site. 2867 Ellesmere Road, Scarborough, ON M1E 4B9.
15. Employees who wish to withdraw from the Lottery are able to do so at any time by providing thirty days written notice to Scarborough Health Network Foundation to this effect (Please see cutoff dates above). Otherwise, deductions will continue for the year.
16. The winner will be notified on the day of the draw by telephone and will receive the cheque one week after the draw.
17. The winner's name will be posted on myNetwork the day after the draw. Participant names are confidential and only winning names will be released.
18. The winnings are tax free and will be awarded one week after the draw date.
19. Employees enrolled in the Employee Lottery are eligible to win in every draw to which they have paid the cost of their ticket.
20. If a participant's name is included in any draw, they are ineligible for refund on that draw unless they have left Scarborough Health Network.
21. The Employee Lottery will be administered by the staff of Scarborough Health Network Foundation.
22. Staff of Scarborough Health Network Foundation are not permitted to participate in the Employee Lottery.
23. Participants must let the Foundation know as soon as possible if he/she leaves SRH as he/she is ineligible to win future draws.