

## **Lucky Duck 50/50 Payday Lottery**

### **FREQUENTLY ASKED QUESTIONS**

**Q: What is the lottery?**

**A:** The Lucky Duck 50/50 Payday Lottery is in benefit of the Birchmount, Centenary and General hospital sites through the SHN Foundation. Half the funds raised each month will be distributed to a lucky winner and half will go towards the area of greatest needs throughout the hospital.

**Q: Who can play?**

**A:** Staff (full-time, part-time and casual), Registered Volunteers, and Physicians at Scarborough Health Network. Anyone who has a valid ID badge.

**Q: How do I sign up?**

**A:** Simply complete an employee enrolment form that can be found on iConnect, Centenary Intranet, in the Foundation offices at both the General and Centenary hospitals and submit it to the Foundation office or to [tahmed@shn.ca](mailto:tahmed@shn.ca).

**Foundation Office is located in the Medical Mall, Suite 108 at Scarborough Health Network General hospital and at 2867 Ellesmere Road Scarborough Health Network Centenary hospital.**

**Q: How do I pay?**

**A:** You can pay either through payroll or by a credit card.

**Participation must be prepaid.**

You have two options:

- 1) Payroll Deduction** (\$5 per pay/per ticket x 26 pays per year- i.e. every 2 weeks)
- 2) Credit Card Payment** - We will charge the full amount for the month prior to the next draw.

**Q: Can Part-time/casual employees of Scarborough Health Network participate in the lottery?**

**A:** Yes, Part-time employees can participate. As long as you have a valid ID badge, you can participate in the lottery. Part time employees must participate through credit card monthly payments.

**Q: Can physicians and volunteers participate in the lottery?**

**A:** Yes, as long as you have a valid ID badge you can participate in the lottery. Physicians and volunteers must participate through credit card monthly payments.

**Q: Can I still participate if I am on leave?**

**A:** Yes, employees who are on maternity leave, long-term disability or educational leave can participate. You must contact the Foundation office and sign up for monthly credit card payments.

**Q: How many tickets do I get per draw?**

**A:** You will receive 1 ticket per payday unless you purchased more than 1 ticket per payday. The number of tickets you receive are based on how many tickets you purchased at \$5 each and number of pay dates in the month (2 or 3).

**Q: How much money can I win?**

**A:** The winnings will be based on the number of participants that are entered into the draw, and value will change each draw if more people sign up or if some people leave the lottery. The winnings are tax free and will be awarded one week after the draw date.

**Q: Will I be able to win more than one cash prize throughout the year?**

**A:** Yes, you will be eligible to win in each draw that takes place provided you have purchased a ticket for the draw.

**Q: Where will the draw be held?**

**A:** Draws will be held on the Wednesday at 10am following the last pay day of the month in front of the Scarborough Health Network Foundation office, Centenary hospital. 2867 Ellesmere Road, Scarborough, Ontario, M1E 4B9.

**Q: How will I know if my name is actually in the draw? Will the Foundation post a list of participants?**

**A:** In order to ensure that your name will be in the draw, please check to ensure that the lottery deduction is on your pay stub. Unfortunately, the Foundation is not permitted to post the list of participants due to confidentiality regulations.

**Q: How will the tickets be produced?**

**A:** For each draw period, the Payroll Department will provide the Foundation with a list of employees participating in the lottery deduction on their pay stubs. Tickets will be created from this list. Credit card participants who are not on payroll deduction will be added to this list and tickets created as well.

**Q: How will I know who won the lottery?**

**A:** The Foundation will contact the winner. The name of the lottery winner will be posted on iConnect and sent out via email after notifying the winner. It is important that any changes in your status such as change of name, department or telephone number(s) be given to the Foundation immediately.

**Q: Who will be administering the lottery?**

**A:** The Staff Lottery will be administered by staff of Scarborough Health Network Foundation, none of whom will be allowed to participate in the lottery.

**THINGS TO REMEMBER:**

- To participate in the Employee Lottery, complete, sign and submit the required enrolment form to the **Foundation** offices **NOT** Payroll department. This will initiate a \$5.00 deduction from your pay per ticket purchased. You may withdraw from the lottery at any time by submitting the cancellation form and providing thirty days notice to the Foundation office.
- Deductions will show on your pay stub and are non-receiptable; therefore, not considered a charitable donation as you will be purchasing a lottery ticket and not making a donation.
- There is 1 cash prize in each draw which will be awarded one week after the draw date.
- Participants (including past winners) are eligible to win in each payday cash draw!
- Prize amount depends on the number of participants in each draw. 50% of the winnings will go to Scarborough Health Network Foundation and 50% of the winnings will go to the winner of the draw.
- Maximum amount of tickets entered into the draw will be 3500 on two pay months and 5300 on 3 pay months.

Please contact Krishni Narine [knarine@shn.ca](mailto:knarine@shn.ca)  
or 416-281-7119 for further information.

**THANK YOU FOR YOUR SUPPORT!**